

Oscar Grady Public Library
Request for Reconsideration

ONE FORM PER ITEM

Name: _____

Date: _____

Address: _____

Phone: _____

Requests for reconsideration may be made by Village of Saukville residents or residents in a non-served area of Ozaukee County if the item in question is provided by Oscar Grady Public Library.

Requesting that the library reconsider items is a most serious matter and will be processed within ten business days. Therefore, please answer all of the following questions.

The Oscar Grady Public Library Board of Trustees endorses the *Library Bill of Rights* as adopted and interpreted by the American Library Association. During the reconsideration process, material, programs, or exhibits shall not be removed from the library except upon the final recommendation of the Library Board.

Prior to reconsideration, the requestee must first read the Oscar Grady Public Library *Material Selection Policy* and the American Library Association *Library Bill of Rights*. These documents will be provided by the library upon request.

Title: _____

Author/Creator: _____

Format: Book DVD Music CD Other _____

1. How did you learn of this material?

2. Did you read, view or listen to the entire work in question? If not, which parts did you read, view or listen?

3. What are your objections to this material? Cite pages if applicable.

4. What do you feel might result from reading, viewing or listening to this material?

5. What is good about this material?

6. What do you think is the purpose of this work?

7. Have you read any professional reviews of this work? If so, please list the names of the critics and sources of reviews.

8. What alternative titles with a similar purpose would you suggest in place of this work?

9. What would you like done to resolve this situation?

STEP 1: The material is discussed in person with the Library Director who reports this meeting to the Library Board President. If agreement is not reached, continue with Step 2.

Agreement reached, if applicable:

Signed: _____, Requestee

Signed: _____, Library Director

Date Completed: _____

STEP 2: Meeting with the Library Board. The President of the Library Board is notified by the Library Director that an agreement has not been reached.

Date of the Library Board Meeting: _____

Decision of the Library Board:

Signed: _____, Public Citizen

Signed: _____, Library Director

Signed: _____, Library Board President